

Director, Advocacy/Government Relations

Location: Alexandria, VA

Salary Range: \$95,000 - \$140,000

Type: Primarily remote environment, with an expectation of being in person periodically at our Old Town, Alexandria, Virginia Office

The National School Boards Association (NSBA) seeks a highly conscientious and experienced Government Relations Manager. This position will report to the Executive Director & CEO &

strategic outreach, marketing, and project coordination. The Government Relations Manager will work closely with both government entities.

NSBA offers a dynamic work environment with an excellent employee benefit package including health and dental insurance programs, 401K, and PTO leave plans. As an employee of NSBA you will work in a primarily remote environment, with an expectation of being in person periodically at our Old Town, Alexandria, Virginia Office.

NSBA is proud to be an equal opportunity employer. We believe in hiring a diverse staff and sustaining an inclusive, people-first culture. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity or Veteran status.

Responsibilities include but are not limited to:

appointees, and senior Executive Branch officials.

Oversees operation of the separate (c)(4) lobbying organization, the National School Board

compliance, and execution of the lobbying service agreement with NSBA

substantive work product.

Oversees management of Federal Advocacy and Public Policy section, including budget, personnel decisions, resource deployment, and legal requirements

Analyzes and interprets results of studies, and prepares reports detailing findings, recommendations, or conclusions.

May monitor proposed legislation and regulations for impact and effect on client or organization.

May organize and conduct public opinion surveys and interpret results.

Performs other duties as assigned.

Requirements

Must have 10 or more years in Government Relations Management

Must be proficient in Microsoft Suite (Outlook, Word, Excel, PowerPoint)

Strong organizational and project management skills, with the ability to manage multiple priorities and meet deadlines.

Excellent written and verbal communication skills, with the ability to communicate